

## INVITATION TO BID (ITB)

### IMO Smartphones

1. The International Maritime Organization (IMO) hereby solicits your bid for Smartphone services in accordance with the requirements, terms and conditions stipulated herein.
2. This Invitation to bid (ITB) consists of this document and the following annexes:

Annex A: Instruction to Bidders

Annex B: IMO General Contract Conditions - Services -

<https://www.imo.org/en/About/Procurement/Pages/Key-Documents.aspx>

Annex C1 - ITB 10027501 – IMO Smartphone - Terms of Reference

Annex C2 - ITB 10027501 – IMO Smartphone - Technical Response Form

Annex D - ITB 10027501 – IMO Smartphone - Pricing Response Form

Annex E: Vendor Registration Form -

<https://www.imo.org/en/About/Procurement/Pages/Vendor-registration.aspx>

3. In submitting a Bid, the Bidder accepts in full and without restrictions the requirements of this ITB, including the Terms of Reference and the IMO General Conditions of Contract (General Terms and Conditions) for Goods and Services, as the sole basis of this tender process, and waives his own conditions of sale, whatever they may be. Bidders are requested to include any deviation from the IMO Terms and Conditions, as per Annex B, in their proposal. Bidders should note they will not be permitted to submit this information at the Contract Award stage.
4. Bids must be received by the IMO no later than **Thursday 15 June 2023, 12:00 hours noon (UK time)** Bids are to be transmitted online via the IMO procurement portal, using the unique link in the invitation email, stating the bid reference in the subject line. Bids received after the designated time will be automatically rejected. Submission of bids by other means is not accepted.

***To receive the complete ITB 10027501 documentation interested bidders are advised to contact [procurement@imo.org](mailto:procurement@imo.org) – with SUBJECT title: Request for ITB 10027501.***